

Minutes of the Special Meeting of August 3, 2011

The Board of Education of Community Unit School District No. 1, Coles and Cumberland Counties, convened for a Board of Education/District Administration Retreat on Wednesday, August 3, 2011 at 6:00pm at the Administration Building – 410 West Polk Avenue, Charleston, IL 61920.

At 6:07pm, President Coe called the meeting to order and asked for roll call.

The following board members were present:

Jason Coe, President
Ron Miller, Vice President
Tim Hutti, Secretary
Kelly Miller, Treasurer
Scott Clarke
Brenda Coffey

The following board member was absent:

Susan Daniels

The following Central Office staff was present:

Jim Littleford, Superintendent
Todd Vilardo, Assistant Superintendent for Curriculum & Instruction
David Kuetemeyer, Financial Consultant

Visitors 0 and 0 Members of the Press

CUSD #1 Administration in Attendance:

Trevor Doughty, CHS Assistant Principal
Brad Oakley, CMS Principal
Debbie Poffinbarger, Jefferson Elementary School Principal
Chad Burgett, Carl Sandburg Elementary School Principal
Rob Ulm, Carl Sandburg/Jefferson Schools Assistant Principal
Terry Diss, Mark Twain Elementary Schools Principal
Bud McMillan, Special Education Coordinator/Ashmore Elementary School Principal
Mary Ann Pattenaude, Educational Technology Director

Diane Hutchins, CHS Principal (Absent)

Under public comments and written communications, President Coe asked if there were any comments, questions or written communications. There were no requests for the Board of Education.

The purpose of the special meeting was for the Board of Education and CUSD #1 Administrative Team to convene into a retreat/workshop to outline priorities, goals and strategies for the 2011-2012 school year. The workshop was facilitated by University Professor Dr. Dan Clasby.

The Board of Education and District Administrators divided into four groups and individually, listed up to 5 (five) issues they felt were important to Charleston Community Unit School District No. 1. Dr. Clasby asked them to categorize the items to be addressed within 2-years and within 5-years period.

Dr. Clasby brought the group together to discuss and prioritize the items each group listed:

- Technology Infrastructure (i.e. bandwidth, wireless access)
- Technology Plan Implementation/Affordability
- College/Career Readiness/AYP/Standards
- Staff = Quality Services (administrative replacements)
- Safe, Attractive Facilities

- Fiscal Responsibility/Pro-Active/Conservative
- Completing Health Life/Safety items
- Managing Special Education Services
- School/Community Relations
- High-Quality Professional Development

The group reviewed current CUSD #1 District Goals (see official board book) and realized the items were very similar. The group worked together to update and prepare a draft of the CUSD #1 Goals to include a new goal in relation to technology as listed:

1. Academic Achievement

The district will provide high quality educators and professional development that will enable them to utilize the very best instructional practices available so that each student annually meets or exceeds learning standards.

2. Community Relations and Collaborations

Charleston CUSD #1 will develop a plan with EIU, SBL, Chamber of Commerce and City of Charleston to strategically recruit professionals and families into the Charleston School District.

3. District Facilities

The district will develop and implement a Health Life Safety Plan to improve the safety of learning environments to maximize student achievement.

4. District Finances

The district will maintain viable fund balances. The Education Fund balance will not drop below \$2million and will begin increasing within five years.

5. Technology

Enabled by technology, telecommunications, and training, the CUSD #1 staff will guide all students as they participate in a variety of learning experiences which will prepare students to become productive citizens. Looking to the future, CUSD #1 will demonstrate an awareness of emerging technologies which foster an optimal learning environment.

The CUSD #1 District Goals will be presented to the Board of Education on first reading at the August 17, 2011 regular meeting with final adoption at the September 21, 2011 regular meeting.

At 8:55pm, Ms. Miller moved to adjourn from the board meeting. Ms. Coffey seconded the motion.

On roll call:

AYE: K. Miller, Coffey, Clarke, R. Miller, Hutti, Coe

NAY: none

Motion carried

Jason Coe

President, Board of Education

Tim Hutti

Secretary, Board of Education