

To: Media Personnel

From: Jim Wood, Athletic Director  
Charleston High School

Date: November 27, 2012

Re: Coverage of Holiday Tournaments at Charleston

In the event that personnel from your media affiliate will be covering the Girls' Charleston Holiday Tournament, please have respective media personnel:

1. Bring appropriate credentials identifying your media affiliation and/or identification. Present this information to the sign-in table at the hospitality room.
  - Print media will be permitted one reporter and one photographer.
  - Broadcast media will be permitted two broadcasters (or one camera operator and one broadcaster).
  - Radio stations needing phone hook-ups for games at Charleston High School, there will be a phone line available when Charleston High School is not playing. Please contact our media specialist about the line use. There will also be wireless internet available at Baker Gym.
2. Please plan your arrival to allow ample time to locate the spaces assigned for media coverage.

Should you have questions regarding this, please contact Rob Calhoun at 217-232-9736 or via email at [rob@weiu.net](mailto:rob@weiu.net).